



7227 West Q Avenue, Kalamazoo, MI 49009 | P: (269) 375-1591 | F: (269) 375-0791 | www.texastownship.org

REQUEST FOR BIDS

Pickleball Court Repair and Resurface

December 23, 2024

Bids

The Charter Township of Texas, Kalamazoo County Michigan, is requesting bids from qualified contractors to repair and resurface eight pickleball courts. Work is to be phased so that four courts are open and can be played upon at all times. All work described herein is to be completed no later than **July 1, 2025**. Bids are due on **January 22, 2025** and must be made on the Bid Form provided by the Charter Township of Texas (attached).

Texas Township reserves the right to waive any informality in the request for bids, to reject any or all bids; and to award the contract, in its entirety or portions of the scope of work, in a manner which it considers to be in the best interest of the township. The Township reserves the right to use whatever reasonable and sensible evaluation techniques it deems appropriate.

Facilities/Locations

Services shall be provided at the following facility/location:

- 6th Street Park, 6321 S. 6th Street, Kalamazoo, MI 49009

Bid Submission Requirements

In order to be considered, a bid must meet the following requirements:

- 1) Provide project cost on the attached Bid Form. Bids that fail to complete and submit this form will not be considered for contract award.
- 2) Provide proposed schedule for the project.
- 3) Describe guarantee to be provided by the bidder on materials and workmanship.
- 4) Submission deadline is **4:00 pm on January 22, 2025**. Postmarks are not accepted.
- 5) Bids may be emailed, mailed, or hand delivered. Details are as follows:
 - Email to: info@texastownship.org Subject line should include: 'Bid for Pickleball Court Repair and Resurface'.
 - Mailing Address/Physical Location: Texas Township Hall, 7227 West Q Avenue, Kalamazoo, MI 49009.

- If hand delivered, Bid should be sealed in an envelope marked 'Bid for Pickleball Court Repair and Resurface' and handed to Texas Township Hall front desk staff.

Questions/Clarifications Regarding Request for Bids (RFB)

Please email any questions regarding this RFB to info@texastownship.org no later than **4:00 pm on January 15, 2025**. Responses will be provided to the person who initiated the question by email and posted with the RFB on the Bid Opportunities webpage of Texas Township website no later than **4:00 pm on January 20, 2025**.

Qualified Vendor

The Contractor must be an established business with a minimum of five (5) years hands-on experience in sports court repairs similar to those required under this Scope of Services.

Liability and Indemnification

Selected Contractor will be required to provide certificates of insurance for liability with limits of at least \$1 million and workers compensation coverage. The Contractor shall carry comprehensive general liability and property damage insurance coverage and shall provide evidence of said coverage to the Township.

The Contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless the Township and its elected and appointed officers, employees and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all cost from administrative proceedings, court costs and attorney fees that the Township and its elected and appointed officers employees and agent may incur as a result of the acts, omissions or negligence of the contractor or its employees agents or subcontractors that may arise out of the agreement.

Non-Discrimination Requirement

Neither Contractor nor its employees will discriminate against any person based on race; religion; creed; color; sex; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.

Selection Criteria

The Township will base its selection upon the following criteria:

- Low bid - The low bidder will be determined based on proposed project cost.
- Guarantee on material and workmanship provided by the bidder.
- Experience in providing services similar to the Scope of Services; the quality of the respondent's management, reputation, and references; and favorable history, if any, in contracting or doing business with the Township.
- Completeness of submission.
- Proposed schedule for the project, with commitment to completing the work described no later than **July 1, 2025**.
- Acceptance of Non-Discrimination Requirement.

Permits

Contractor shall be required to obtain all permits for the project(s) as applicable.

Staging/Equipment

No equipment or materials shall be left onsite when work is not being conducted.

Project Award

All bids/contract awards must be approved by the Texas Township Board. Following Board approval, notification of award will be made in writing by the Township.

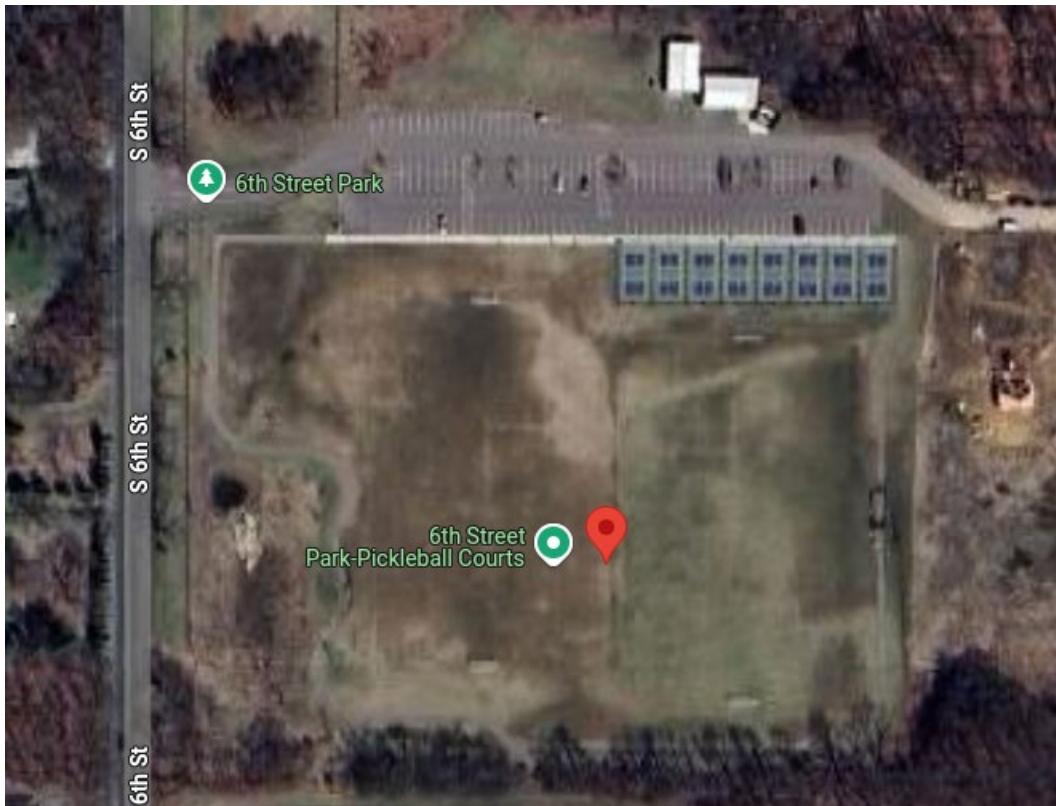
Schedule & Phasing *Repair and resurface work of the eight pickleball courts should be staged so that a minimum of four courts are open and can be played upon at all times.* Staging and completion of the project must be done in a timely manner and in accordance with the project schedule submitted. All work described herein must be completed no later than **July 1, 2025**. Once work has commenced, Contractor shall continue diligently working until work on all courts has been completed.

Freedom of Information Act

Contractors are hereby notified that all information contained in their Bid and provided to the Township is subject to the provisions of the Michigan Freedom of Information Act.

Facility/Location

- **6th Street Park, 6321 S. 6th Street, Kalamazoo, MI 49009**



Aerial view of 6th Street Park, 6321 S 6th Street, Kalamazoo, MI 49009



View of eight pickleball courts and adjacent parking lot at 6th Street Park

Scope of Services

Following are the minimum tasks, materials and methods required.

SURFACE PREPARATION

- Clean surface to remove dirt, debris, oil, grease, vegetation and other surface contaminants.
Trim and remove any vegetation at the edges of the courts.
- Minor depressions, rough areas, or any other area deemed necessary for repair shall be filled and leveled with the appropriate material per the manufacturer's specifications to help level the court.

CRACK REPAIR

- Cracks shall be cleaned of dust, dirt and debris including vegetation and filled with an acrylic base crack filler designed for crack filling of asphalt or concrete tennis courts per the manufacturer's recommendations.

FIBERGLASS MEMBRANE

- Install fiberglass membrane to entire surface to fortify asphalt. Install per manufacturer's recommendations.

ACRYLIC COLOR COATING:

- All products are to be installed per manufacturer's recommendations.
- Install Qualipur 152 Polyurethane rust inhibitor to entire asphalt surface.
- Apply two coats of acrylic filler coat binder to help level, fill, seal, and bond the court surface.
- Apply one course of color acrylic surfacing material as a texture filler course.
- Apply two courses of color acrylic surfacing material as a finish course. Court color, color combination and court speed to be selected by owner.

STRIPPING

- Apply playing lines per USAPA specifications. Lines to be masked with tape and hand brushed for line clarity.

CLEAN UP AND RESTORATION

- All debris and waste materials shall be removed by the contractor to an approved location.
- Contractor shall restore any areas of disturbed or exposed soil by leveling, adding top soil as needed to create a smooth surface that drains away from the courts, planting lawn seed and covering with straw or other mulch.
- Court surface shall be swept upon completion of the work described herein if needed.



BID FORM - PICKLEBALL COURT REPAIR AND RESURFACE

Bid Submitted by: _____

The undersigned (individual) (partnership) (corporation duly organized under the laws of the State of Michigan), having carefully read and considered the terms and conditions of the Request for Bid (RFB) for Pickleball Court Resurface and Repair does hereby offer to perform such services on behalf of the Charter Township of Texas, of the type and quality and in the manner described, and subject to and in accordance with the terms and conditions set forth in the RFB at the rates hereinafter set forth.

Further, the undersigned:

1. Proposes to furnish all labor, equipment and materials necessary to perform the Contract requirements.
2. Agrees to perform all required work in accordance with all elements of this Bid.
3. Submits this Bid in good faith and without fraud or collusion.
4. Submits the Bid based solely upon the undersigned own independent business judgment.
5. Agrees to obtain all necessary approvals, permits, and licenses as required by law or regulation of the performance of the Services.

Undersigned Proponents Signature

By: _____

Date: _____

Title: _____

Company Name: _____

Address: _____

Phone Number: _____

Email: _____

1. Total Cost of project as described in this Scope of Services	\$ _____
2. Proposed Project Schedule:	_____
3. Please attach information regarding Guarantee of materials and workmanship.	_____