



CHARTER TOWNSHIP OF TEXAS BOARD MEETING, August 14, 2023

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor Loeks called the meeting to order at 6:00 p.m. and asked everyone to join Trustee Hammon in the Pledge of Allegiance.

In Clerk Beutel's absence, Supervisor Loeks made a motion to appoint Trustee Kerr as the acting Clerk for the meeting, seconded by Trustee Boven, motion carried.

ROLL CALL

Acting Clerk Kerr called the roll, and the following board members were present: Trustee Boven, Trustee Hammon, Trustee Kerr, Trustee O'Neill, Supervisor Loeks, Treasurer Roberts. Clerk Beutel was absent. Also attending were Superintendent Erik Wilson, Deputy Superintendent Brooke Hovenkamp, Deputy Clerk Melissa Somers, Kalamazoo County Sheriff Department Lieutenant Sandlin, Kalamazoo County Road Commissioner Dave Pawloski, and approximately two members of the public.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Dave Pawloski, Road Commission of Kalamazoo County (RCKC), stated there are currently 10 open positions for road maintenance operators. RCKC's new \$65 million facility on 26th St is progressing well. He highlighted two new roundabouts in Oshtemo Township on Parkview at 11th & 12th Streets which opened last Friday.

PRESENTATION / PUBLIC HEARINGS / COUNTY COMMISSIONER

Lieutenant Sandlin of the Kalamazoo County Sheriff's Department gave a brief report of activity in the Township. Larceny from autos has occurred in the community but is also affecting every other municipality in the County. Residents notified the Sheriff's department, which enabled them to apprehend an adult male and adult juvenile, clearing up 17 cases.

Trustee O'Neill mentioned an upcoming meeting with Lieutenant Sandlin and Superintendent Wilson to discuss creating baseline measurements.

Superintendent Wilson informed the Board that the Township needs to notify Kalamazoo County by September 1 if it plans to continue the Sheriff's Department contract that currently expires December 31, 2023; this will be discussed at the next board meeting.

SUPERINTENDENT REPORT

Superintendent Wilson shared the Superintendent Report and highlighted Township activities, including:

- The Township now has two part-time Buildings & Grounds employees. Staff is working on schedules and hours for both employees, including some weekend hours, to ensure the busy parks stay clean and operational.
- Rathco Safety Supply, Inc. has provided quotes to replace faded entrance signs coming in to Texas Township. Board members discussed sizing and keeping the total cost below \$4,000.

ADOPTION OF MEETING AGENDA

Motion by Boven, seconded by Hammon, motion carried, to adopt the meeting agenda as presented.

APPROVAL OF GENERAL CONSENT AGENDA

Motion by Boven, seconded by O'Neill, motion carried, to approve the General Consent Agenda as presented, consisting of:

- Approval of July 24, 2023 Regular Meeting Minutes
- Approval of Bills for \$328,470.42
- Payroll of \$76,645.33
- July 2023 KCSD CFS & Reporting
- 2nd Quarter Budget Reports



- New Township Hall Change Orders #014, 015, 016 & 017
- Fire Department/7110 West Q Ave Change Order #003
- 2Q HHW Reporter

BUSINESS

Tabled

There was no tabled business.

New

Township Hall Exterior Signage RFP

Deputy Superintendent Hovenkamp presented a draft RFP for exterior signage for the new Township Hall and explained due to the estimated cost of signage, the Township would need to solicit an RFP for this work. While the sign was not included in the bid package from PAE, staff plans to utilize some of the interest accrued from bond proceeds for this work if possible.

Board members discussed the possibilities of going forward with the RFP or extending a commitment to Sign-Art to maintain continuity of services for existing signs and new signs.

Motion by O'Neill, seconded by Loeks, motion carried, to waive the township purchasing requirement guidelines and proceed with the proposal from Sign-Art that was previously submitted to the township during bid process for the new Township Hall, in the amount of \$58,910, with coordination from Progressive on certain items, such as the sign base.

Supervisor Loeks will coordinate any redundancies that need to be credited or adjusted.

IT Managed Services

Deputy Superintendent Hovenkamp asked the Board for direction on how to move forward with managed services for I.T. support. To immediately transition the managed services for desktop and server support over to Next I.T., it would require the Township to buy out the remaining contract from CorpTech for a cost of approximately \$10,000.

Board members discussed ensued regarding Option A – buying out the current contract, or B – transitioning after the contract expires in July 2024, with consensus to pursue Option A.

Deputy Superintendent Hovenkamp will bring a formal proposal with Option "A", for the managed services contract to the next board meeting August 28, 2023

ZONING / BOARD / COMMITTEE REPORTS / RECOMMENDATIONS

Trustee Roberts shared that the Planning Commission and CIB would like to know the status of the text amendments discussed at the Committee of the Whole (COTW) in June, as several residents have inquired. Roberts suggested bringing someone from CIB to discuss a few of them, at an upcoming COTW.

BRIEF PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were none.

ATTORNEY'S REPORT

There was no attorney present.

BOARD MEMBER COMMENTS

Trustee Boven complimented Supervisor Loeks on facilitating the special meeting on allocating the \$2.2 million funding for flooding projects from the State.

Trustee Kerr concurred with Trustee. She also appreciated the new roundabout at 12th Street.

Trustee Roberts shared that sewer connections are moving forward, and the Township has received several financing applications and many inquiries. In September, the Treasurer's Department bring the financing applications to the Board.

Trustee O'Neill reminded all of Concert in the Corners this weekend.



7110 West Q Avenue
Kalamazoo, MI 49009
269-375-1591
www.texastownship.org

Supervisor Loeks submitted funding decision details regarding the \$2.2 million flood funds to the County for the Lake Level Project and future Pine Island Drain Project.

ADJOURNMENT

Motion by Trustee Boven, seconded by Trustee Hammon, motion carried, to adjourn the meeting. The meeting adjourned at approximately 6:52 p.m.

SUBMITTED: August 19, 2023
Deputy Clerk Melissa Somers
Attested: Supervisor Nick Loeks

APPROVED: August 28, 2023, as submitted