



## CHARTER TOWNSHIP OF TEXAS BOARD MEETING, JANUARY 8, 2024

### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor Loeks called the meeting to order at 6:00 p.m. and asked everyone to join Trustee Boven in the Pledge of Allegiance.

### ROLL CALL

Clerk Beutel called the roll, and the following board members were present: Trustee Don Boven, Trustee Barbara Hammon, Trustee Linda Kerr, Trustee Michelle O'Neill, Supervisor Nick Loeks, Treasurer Trish Roberts, and Clerk Emily Beutel. Also attending were Superintendent Erik Wilson, Deputy Superintendent Brooke Hovenkamp, Fire Chief Chad Tackett, and approximately 11 members of the public.

### PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

There were none.

### PRESENTATION / PUBLIC HEARINGS / COUNTY COMMISSIONER

There was none.

### SUPERINTENDENT REPORT

Superintendent Wilson updated the Board on township activities, including Fire Department renovation and demolition updates.

### ZONING / BOARD / COMMITTEE REPORTS / RECOMMENDATIONS

#### Planning Department Report

Planning Director Kelly McIntyre gave her report for the month of December 2023. While she is still settling in, one of her first goals is to hire a Zoning Administrator. She also gave updates on approved and ongoing development projects.

### ADOPTION OF MEETING AGENDA

Motion by O'Neill, seconded by Hammon, to adopt the meeting agenda as presented.

### APPROVAL OF GENERAL CONSENT AGENDA

Motion by Boven, seconded by Hammon, to approve the General Consent Agenda as amended, consisting of:

- Approval of December 11, 2023 and December 18, 2023 Regular Meeting Minutes and December 28, 2023 Special Meeting Minutes
- Approval of Bills for \$788,902.95
- Payroll of \$58,925.43 and \$102,170.67
- Correspondence: Email Re: Trash & Recycling Service, Email RE: Tax Payments
- Authorize Employment Status Change for Fire Dept. Administrative Assistant, Kait Hyde (Budgeted)

### BUSINESS

#### ***Tabled***

There was none.

#### ***New***

#### 6<sup>th</sup> Street Park Restroom Project Constructions Bids

Superintendent stated that four bids were received for construction of the 6<sup>th</sup> Street Park Restroom Project. Steve Bosch, Bosch Architecture, was present to answer questions and stated work could be



in a few weeks due, ahead of schedule. Board members discussed the contractors and bids, which largely came in under the budgeted \$600,000.

Motion by O'Neill, seconded by Kerr, to select Adam Garland as the contractor for the 6<sup>th</sup> Street restroom project. Motion carried, 7-0.

#### 2024 Compensation Schedule Correction – Lieutenant Pay

Deputy Superintendent Hovenkamp asked the Board to consider adjusting the 2024 compensation levels for the Fire Department Lieutenant position, as some COLA calculations were not accurately reflected in the compensation schedule presented and approved in November 2023. The increase is between \$0.07 and \$0.09 per step and won't have a significant impact on 2024 budgeted compensation.

Motion by Loeks, seconded by Boven, to approve the revised compensation schedule for the Lieutenant position as outlined above. Motion carried, 7-0.

#### Lieutenant Promotion

Fire Chief Tackett recommended promoting Firefighter Andrew Martz to Lieutenant, who has served the department for three years and expresses a calm determination, skillful teamwork, and unwavering dedication to the team.

Motion by Kerr, seconded by Beutel, to approve the promotion of Andrew Martz to Lieutenant. Motion carried, 7-0.

Clerk Beutel swore in Lieutenant Andrew Martz, and his parents participated in the pinning of his uniform.

#### Lake Level Pay Application

Superintendent presented Payment Request #4 for the Eagle Lake and Crooked Lake – Lake Level Control Project with Balkema Excavation, Inc. in the amount of \$685,705.60. Board members asked about the reimbursement process for the FEMA grant, as there has been a lag between payment requests and FEMA reimbursements.

Motion by O'Neill, seconded by Boven, to authorize Payment Request #4 for the Eagle Lake and Crooked Lake – Lake Level Control Project with Balkema Excavating, Inc. in the amount of \$685,705.60, and additionally to authorize Superintendent Wilson to execute necessary documents and submit a reimbursement request to FEMA in the amount of \$514,279.20. Motion carried, 7-0.

### **BRIEF PUBLIC COMMENTS ON NON-AGENDA ITEMS**

There were none.

### **ATTORNEY'S REPORT**

The attorney was not present.

### **BOARD MEMBER COMMENTS**

Treasurer Roberts shared a public notice for the Kalamazoo County Brownfield Development Authority regarding the proposed Q Corners development on Thursday at 3:00 p.m. at the County Building.

Clerk Beutel welcomed Elections Specialist and Records Clerk Paige VandeGiessen and reminded voters about the Presidential Primary ballot selection process.

Trustee Boven stated he is very happy with the new Township Hall and the Board room.

Trustee Kerr congratulated Lieutenant Martz on his promotion.

Supervisor Loeks gave updates on the Regional Wastewater Commission negotiations and congratulated Lt. Martz and Fire Department Administrative Assistant Kait Hyde. He'd like to learn more about the brownfield authority and new changes to the law.

### **ADJOURNMENT**



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Motion by Boven, seconded by Hammon, to adjourn the meeting. The meeting adjourned at approximately 6:30 p.m. Motion carried, 7-0.

**SUBMITTED:** January 17, 2024  
Clerk Emily Beutel  
Attested: Supervisor Nick Loeks

**APPROVED:** January 22, 2024, as submitted